

St. Helen's Senior National School

ANNUAL ADMISSION NOTICE

in respect of admissions to the 2024/2025 school year

Admission Policy and Application Form

A copy of the school's Admission Policy for the 2024/2025 school year is available as follows:

To download : www.helens.ie

On request by emailing admin@helens.ie or

writing to: **St. Helen's Senior National School, Limetree Avenue, Portmarnock, Co. Dublin D13 X326**

A copy of the school's **Application form for Admission to mainstream classes** for the 2024/2025 school year is available from the 10th January 2024 as follows:

To download : www.helens.ie

On request by emailing admin@helens.ie or

writing to: **St. Helen's Senior National School, Limetree Avenue, Portmarnock, Co. Dublin D13 X326**

A copy of the school's **Application form for Admission to the special ASD class** for the 2024/2025 school year is available from 15th December as follows:

On request by emailing admin@helens.ie or

writing to: **St Helen's Senior National School, Limetree Avenue, Portmarnock, Co. Dublin D13 X326**

Applications should be made to the School Principal with the relevant accompanying documentation:

A recent Psychological report recommending placement in a special class (within the last 2 years of referral date).

Other reports: if relevant (e.g. OT, Medical, Social, Psychiatry)

A cover letter to the School Principal should accompany the above documentation.

Admissions to the 2024-2025 school year

Application and Decision Dates for admission to 2024 – 2025

The following are the dates applicable for admission to Third class

The school will commence accepting applications for admission on	10th January 2024
The school shall cease accepting applications for admission on	7th February 2024
The date by which applicants will be notified of the decision on their application is	28th February 2024
The period within which applicants must confirm acceptance of an offer of admission is:	Within 10 days – by 9th March 2024

Failure to accept an offer within the prescribed period above may result in the offer being withdrawn.

Note: The school will consider and issue decisions on late applications in accordance with the school's admission policy.

Special Class Application and Decision Dates for admission to 2024 – 2025

The following are the dates applicable for admission to the school's Special Class which caters for children on the Autistic Spectrum (AS)

The school will commence accepting applications for admission to the ASD special class	15th December 2023
The school shall cease accepting applications for admission to the ASD special class on	7th February 2024
The date by which applicants will be notified of the decision on their application for admission to the special class is	28th February 2024
The period within which applicants must confirm acceptance of an offer of admission is:	Within 10 days – by 9th March 2024

Failure to accept an offer within the prescribed period above may result in the offer being withdrawn.

Number of places being made available in 2024 – 2025

The number of places being made available in Third Class is:	90
The number of places being made available in the special class* catering for children on the Autism Spectrum (AS) is:	3

(*Note: if the school has a number of classes that cater for different categories of SEN, details of the numbers of places for each SEN class must be provided)